## My Virtual Schedule

## My Quarter 1 Schedule: Tuesday, September 8th - Friday, November 6th

Google Meet Naming: School initial-teacher username-period

Example - GMS-thoesch-pd3

	Subject	Teacher	Google Meet Code:
Period 1			
Period 2			
Period 3			
Period 4			

## **Master Schedule:**

Monday	Tuesday	Wednesday	Thursday	Friday
Period 1 EXTRA HELP 8:30 - 8:50	Period 2 EXTRA HELP 8:30 - 8:50	Work Time/ Student Supports 8:30-3:15	Period 1 EXTRA HELP 8:30 - 8:50	Period 2 EXTRA HELP 8:30 - 8:50
Period 1 - ADD SUBJECT 9:00 - 9:45	Period 1 - ADD SUBJECT 9:00 - 9:45		Period 1 - ADD SUBJECT 9:00 - 9:45	Period 1 - ADD SUBJECT 9:00 - 9:45
Period 2 - ADD SUBJECT 10:00 - 10:45	Period 2 - ADD SUBJECT 10:00 - 10:45		Period 2 - ADD SUBJECT 10:00 - 10:45	Period 2 - ADD SUBJECT 10:00 - 10:45
Advisory (Social Emotional Learning - SEL) 10:50 - 11:20	Lunch/RECESS Work Time/Student Supports		Lunch/ RECESS Work Time/Student Supports	Lunch/ RECESS Work Time/Student Supports
Lunch/ RECESS Work Time/Student Supports 11:20-1:10	10:45-1:10		10:45-1:10	10:45-1:10
Period 3 - ADD SUBJECT 1:10 - 1:55	Period 3 - ADD SUBJECT 1:10 - 1:55		Period 3 - ADD SUBJECT 1:10 - 1:55	Period 3 - ADD SUBJECT 1:10 - 1:55
Period 4 - ADD SUBJECT 2:10 - 2:55	Period 4 - ADD SUBJECT 2:10 - 2:55		Period 4 - ADD SUBJECT 2:10 - 2:55	Period 4 - ADD SUBJECT 2:10 - 2:55
Period 3 EXTRA HELP 2:55 - 3:15	Period 4 EXTRA HELP 2:55 - 3:15		Period 3 EXTRA HELP 2:55 - 3:15	Period 4 EXTRA HELP 2:55 - 3:15

Week of:	

Assignments - What do you need to do this week?

Class/Period	Assignments	Due Date	Check When Complete

Virtual Learning BARK Matrix			
MWMS Values	Virtual Classroom (synchronous)	Independent Technology Time (asynchronous)	Free Time
Be Safe	<ul><li>Follow HCPSS Policies</li><li>Protect your passwords</li><li>Protect teachers' codes</li></ul>	<ul><li>Protect passwords</li><li>Access only approved websites</li></ul>	<ul><li>Be aware of your surroundings</li><li>Access only</li></ul>

	Protect the safety of the virtual teaching space by welcoming all classmates and staff members regardless of race, gender, creed, and identity		parent-approved websites
Act Responsibly	<ul> <li>Keep eyes and ears on the teacher, task, and activity</li> <li>Stay on learning webpage, and keep all other webpages closed</li> <li>Utilize the chat for appropriate classroom responses, reactions, and questions</li> <li>Participate</li> </ul>	<ul> <li>Create and stick to a daily schedule</li> <li>Complete independent learning tasks</li> <li>Ask for help when needed (email, support time, clarification, etc.)</li> <li>Take breaks</li> </ul>	<ul> <li>Select an activity, game, or book</li> <li>Clean up before moving on to something new</li> <li>Give your eyes a break from screen time</li> <li>Fuel your brain and body with healthy foods</li> </ul>
Respect Self & Others	<ul> <li>Stay muted until it is your turn to talk</li> <li>Take turns speaking</li> <li>Listen to others when they are speaking</li> <li>Take self-care breaks as needed</li> <li>Think before you speak, type, or make gestures</li> <li>Honor the individuality and dignity of others in the teaching space</li> </ul>	<ul> <li>Keep volume low or use headphones</li> <li>Find a space where you will not be disturbed or disturb others</li> <li>Schedule time to share devices with others if necessary</li> <li>Focus on your accomplishments and efforts instead of focusing on any deficits or missteps</li> </ul>	<ul> <li>Agree to rules before playing games</li> <li>Take turns, share, trade, play well with others</li> <li>Exercise</li> </ul>
Keep Focused	<ul> <li>Come with your materials</li> <li>Log in 5 minutes early - be on time</li> <li>Keep device charged</li> <li>Select a space that allows minimal distractions</li> </ul>	<ul> <li>Plan for screen time</li> <li>Organize your materials and your learning space</li> <li>Put away non-learning distractions</li> </ul>	<ul> <li>Plan your day</li> <li>Stick to your schedule</li> <li>Check in with yourself &amp; your accomplishment s at the end of the day</li> </ul>