

# COLLECTION CHECK LIST

Payment and forms for outdoor education will be collected from Monday, September 14 – Friday, September 20. Please be sure that all of the items below (except where noted) are included.

STUDENT'S NAME: \_\_\_\_\_

- 🍏 \_\_\_\_ Student Permission Slip
  
- 🍏 \_\_\_\_ Health Information Form
  
- 🍏 \_\_\_\_ Parent/Guardian Consent Form (from NorthBay)
  
- 🍏 \_\_\_\_ Medication Authorization Form (if medication is required)
  
- 🍏 \_\_\_\_ Cabin Request Form
  
- 🍏 \_\_\_\_ T-shirt Order Form (if interested, not required)
  
- 🍏 \_\_\_\_ Chaperone Interest Form (if interested, not required)
  
- 🍏 \_\_\_\_ Payment – *exact amount*
  - Cash \_\_\_\_\_
  - Check \_\_\_\_\_
    - Check must include name, address, and telephone number to be accepted
  - Money Order \_\_\_\_\_
  - Checks and money orders should be made out to Mayfield Woods MS
  - Online School Payment (OSP) – VISA/MASTERCARD
    - A step-by-step guide for online school payment is available on the **MWMS website** under **Services > Online School Payments**  
MWMS website: <http://mwms.hcpss.org>
    - A flyer is also included in this packet for your reference