

HOWARD COUNTY PUBLIC SCHOOLS REGISTRATION FORM

Enrollment School Name: _____

Has the student ever attended a Howard County Public School? Yes No

If yes, name of school _____

Date of Birth: _____ / _____ / _____ Gender: Male Female
Month Day Year

Birth Country: _____

Student's Legal Name (as it appears on evidence of birth):

Last First Middle Suffix

Student's Preferred Name: _____

Home Language: _____

Dominant Language: _____

Native Language: _____

Social Security Number (optional): _____ - _____ - _____

Does the student have a F-1 Visa? Yes No

Student Home Phone (_____) _____

Student Cell Phone (_____) _____

Student Work Phone (_____) _____

Present Address: _____
Street

City State Zip Code

Mailing Address (if different from physical address): _____
Street

City State Zip Code

Previous Address: _____
Street

City State Zip Code

Previous School Attended: _____ (_____)
Name of School School Phone Number

Street

City State Zip Code

For Office Use Only

ID# _____

YOG _____ Grade _____

Date ____/____/____ Code _____

Bus # _____ Homeroom _____

Counselor _____

Evidence of Birth

Birth Certificate Passport/Visa

Physician's Certificate Parent's Affidavit

Baptismal or Church Certification

Hospital Certificate Birth Registration

Other _____

Parent Photo ID Yes No

Immunization Records received Yes No

Custody Documents Yes No

Out of District Yes No

Home School _____

Proof of Residence

Deed Lease Utility Bill

Multiple Family

Multiple Family Proof 1

Multiple Family Proof 2

HOWARD COUNTY PUBLIC SCHOOLS REGISTRATION FORM

Ethnicity (check one): Hispanic Yes No

Race (check all that apply): American Indian/Alaskan Native Asian Black/African American Native Hawaiian or Other Pacific Islander White

Has the student ever received Special Education services? Yes No 504 Services? Yes No ESOL Services? Yes No

Does the student have a current IEP? Yes No Current 504 Plan? Yes No

Student lives with: Both Parents Mother Father Guardian Caretaker Foster Parent(s)

Are you the court-ordered parent? Yes No

First Head of Household

Name: _____
First Middle Last

Mother Father Guardian Step Parent Other _____

Home phone:(_____) _____ Cell phone: (_____) _____ Work phone:(_____) _____

E-mail: _____

Second Head of Household

Name: _____
First Middle Last

Mother Father Guardian Step Parent Other _____

Home phone:(_____) _____ Cell phone: (_____) _____ Work phone:(_____) _____

E-mail: _____

If foster parents, placing agency: _____

Contact person: _____ Phone number:() _____

Brothers and Sisters: Please list name(s) and birth date(s)

_____	Month / Day / Year	_____	Month / Day / Year
_____	Month / Day / Year	_____	Month / Day / Year
_____	Month / Day / Year	_____	Month / Day / Year
_____	Month / Day / Year	_____	Month / Day / Year

I certify that the above information is true and that the above student legally resides in Howard County, and that the questions have been answered to the best of my knowledge.

Signature of Parent/Guardian/Caretaker: _____ Date: ____/____/____

Emergency Procedure and Confidential Student Information Card

Please print all information clearly.

Student Name (Last, First, Middle)					ID #	
School Year	Grade	Bus #	Homeroom	Date of Birth	Gender	Primary Language
Student resides with: <input type="checkbox"/> Both Parents <input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Mother/Stepfather <input type="checkbox"/> Father/Stepmother <input type="checkbox"/> Legal Guardian <input type="checkbox"/> Foster Parent <input type="checkbox"/> Other						
Student's Home Address				Student's Mailing Address - <i>Leave blank if same as home address</i>		
Street				Street		
City				City		
State, Zip Code				State, Zip Code		

PARENT/GUARDIAN INFORMATION

Name	Relationship to Child:	email:
Address (if different than above):	Home Phone:	Name of Employer:
	Cell Phone:	Work Phone:

Do you need an interpreter to communicate with the teacher/school? YES NO If yes, what language? _____

Parent/guardian is active military duty? YES NO If yes, state location: _____

Name:	Relationship to Child:	email:
Address (if different than above):	Home Phone:	Name of Employer:
	Cell Phone:	Work Phone:

Do you need an interpreter to communicate with the teacher/school? YES NO If yes, what language? _____

Parent/guardian is active military duty? YES NO If yes, state location: _____

EMERGENCY CONTACTS

This information will be used to assist the school with following the correct procedures and making appropriate contacts in case of an emergency. This includes the unscheduled closing of schools, illness of student, accident, or other situations in which someone other than the parent/guardian needs to assume temporary care of your child if you cannot be reached.

Name:	Relationship to Child:	email:
Address:	Home Phone:	Name of Employer:
	Cell Phone:	Work Phone:

The person named above is authorized to pick up the student listed above at any time without further consent: YES NO

Name:	Relationship to Child:	email:
Address:	Home Phone:	Name of Employer:
	Cell Phone:	Work Phone:

The person named above is authorized to pick up the student listed above at any time without further consent: YES NO

Name:	Relationship to Child:	email:
Address:	Home Phone:	Name of Employer:
	Cell Phone:	Work Phone:

The person named above is authorized to pick up the student listed above at any time without further consent: YES NO

MAJOR EMERGENCIES WILL BE TAKEN TO THE NEAREST HOSPITAL

Child's Medical Physician/Provider	Phone Number:
List any pertinent health problems, e.g., bee stings, food allergies, specific medications needed, etc.	
Does your child have health insurance? <input type="checkbox"/> YES <input type="checkbox"/> NO	

I authorize employees and agents of HCPSS to verify the information on this form.

Parent/Guardian Signature _____ Date _____

Emergency Procedure and Confidential Student Information Card

ARRIVAL/DEPARTURE INFORMATION

Please indicate how your child will arrive and depart from school on a typical day, and in case of an unscheduled early school closing. If there are any changes in your child's arrangements, it is your responsibility to notify the front office in writing. These transportation plans will also be followed on any regularly scheduled early closing school days.

In the morning, my child will be: (check one)	In the afternoon, my child will be: (check one)	If there is an unscheduled early closing of school, my child will: (check one)
<input type="checkbox"/> A walker	<input type="checkbox"/> A walker	<input type="checkbox"/> Walk home (as usual).
<input type="checkbox"/> A car rider	<input type="checkbox"/> A car rider	<input type="checkbox"/> Be picked up and transported home by: _____
<input type="checkbox"/> In CA/Rec & Parks Before Care	<input type="checkbox"/> In CA/Rec & Parks Before Care	<input type="checkbox"/> Ride his/her assigned bus, # _____
<input type="checkbox"/> Transported by bus # _____	<input type="checkbox"/> Transported by bus # _____	
<input type="checkbox"/> Transported by daycare Name of daycare: _____	<input type="checkbox"/> Transported by daycare Name of daycare: _____	

UNSCHEDULED EARLY CLOSING OF SCHOOL - It is important that you discuss the emergency plan that your child should follow if school closes early for inclement weather, power failure, or some other emergency. Make sure your child is aware of his/her assigned bus number. Please note that:

- The CA/Rec & Parks Before and After Care programs will not operate when there is an emergency closing.
- The school will not be able to call a parent.
- No child may wait for a parent to pick him or her up, as it may be unsafe to wait at school.

I have discussed this procedure with my child and he/she knows what to do in the event of an unscheduled closing. I will periodically review these procedures with my child.

Parent/Guardian Signature _____ Date _____

YOUR CHILD AND MEDIA EXPOSURE or INTERNET EXPOSURE

In the course of school activities, HCPSS staff and the news media occasionally photograph or videotape students, and/or make public their names, likeness, or school work for display/use intended for a public audience. Such exposure could occur in print, on TV, on radio, or by electronic means such as the Internet or social media. Unless you exclude your child from all such exposure by opting out below, we will assume your permission to do so.

I DO NOT want my child photographed, videotaped, or identified by the HCPSS or the news media for display/use intended for a public audience. I understand that this release does not apply to public events, the Yearbook, and use by the Parent Teacher Association.

OPTION TO RESTRICT DISCLOSURE OF STUDENT DIRECTORY INFORMATION

The Family Educational Rights and Privacy Act (Public Law 93-380) authorizes local school systems to disclose certain information from the educational records of a student that is designated as directory information. This designation includes basic biographical information only, NOT student grades, test results, or any part of academic or discipline records. Based on categories designated by the federal government, the HCPSS's definition of directory information includes the following student data:

- | | | |
|---|--|--|
| <ul style="list-style-type: none"> • Name • Address • Telephone Listing • Date of birth | <ul style="list-style-type: none"> • Major field of study • Participation in officially recognized activities/sports • Weight and height of athletic team members | <ul style="list-style-type: none"> • Date of attendance • Degrees and awards received • Most recent previous educational agency or institution attended |
|---|--|--|

You have the right to restrict the school system from releasing any category of directory information about your child, by indicating so below. If you elect to restrict the release of any category of directory information about your child, exceptions for specific situations cannot be granted. For instance, if you restrict the release of your child's name, you may not ask that an exception be made to allow your child's name to appear in a school event program.

There are other provisions in law, which allow school systems to release information about students without parental permission under limited circumstances.

The school system WILL NOT release a student's HOME ADDRESS or PHONE NUMBER to any person or organization beyond those listed below. You may restrict the release of this information to one or more of the organizations listed by checking the corresponding box.

DO NOT release my child's HOME ADDRESS OR PHONE NUMBER to:
<input type="checkbox"/> An organization of parents, teachers, students, or former students, or any combination of those groups, of the school (i.e. PTA/PTSA, booster club, class reunion committee, etc.)
<input type="checkbox"/> An organization or force of the military (i.e. military recruiters, etc.)
<input type="checkbox"/> A representative of a community college in the state
<input type="checkbox"/> A representative of the Maryland Higher Education Commission

State and federal law permits school systems to release additional information about students. You may restrict the release of one or more categories of this information by filling in the corresponding box.

DO NOT release the following category/categories of information about my child:		
<input type="checkbox"/> Name*	<input type="checkbox"/> Participation in School Activities	<input type="checkbox"/> Degrees/Awards
<input type="checkbox"/> Date of Birth	<input type="checkbox"/> Weight and/or Height of Athletes	<input type="checkbox"/> Previous Educational Institutions Attended
<input type="checkbox"/> Major Field of Study	<input type="checkbox"/> Dates of School Attendance	

*If you restrict release of your child's name, please note that your child will be excluded from such publications as the yearbook, a published honor roll, school event programs, and other publications of this nature.

If you do not restrict the release of certain information about your child, you are giving the school system and local schools the ability to perform daily operations and routine tasks without obtaining parental permission to release each piece of student information every time it is released.



HOWARD COUNTY
PUBLIC SCHOOL SYSTEM

REQUEST FOR STUDENT RECORDS

Student's Name: _____ Date of Birth: ____/____/____

Last School Attended: _____ Grade: _____

Address of Last School Attended: _____

Phone: _____ Fax: _____

_____ has enrolled in Mayfield Woods Middle School effective
_____. I hereby give permission for the release of all my child's records to the above
named school.

Parent/Guardian Signature

Date

Please forward education, health, special education, disciplinary, and confidential records to:

**Student Services/Records Department
Mayfield Woods Middle School
7950 Red Barn Way
Elkridge, MD 21075
Phone: (410) 313-5025 Fax: (410) 313-5065**

Thank you for your cooperation.

Signature

Date

**This form must be mailed or faxed within 2 days of student registration.
A second request must be mailed or faxed after 10 days.**

For Office Use Only:
Date Request Sent/Faxed: ____/____/____ Second Request: ____/____/____ Date Records Received: ____/____/____

Mayfield Woods Middle School
New Student Questionnaire

Student Name _____

Grade _____

1. What is the name of the most recent math course your child completed (or is currently taking)?
2. Is your child currently enrolled in a World Language course? Please indicate French or Spanish.
3. Was your child on an active IEP (Individualized Education Plan) at his/her previous school? If yes, what is the category he/she qualifies for special education services? (Ex. Specific Learning Disability, Other health impairment, Speech/Language, etc.)
4. Was your child on a 504 plan at his/her previous school? If yes, indicate your child's physical or mental impairment used for qualification.
5. If you feel that your child is performing two or more grades above grade level, would you like your child screened for participation in the Howard County G/T program? Please check the subjects that apply.

_____ English/Language Arts (ELA)

_____ Science

_____ Social Studies

_____ Math*

_____ My child was participating in G/T courses in Howard County. See transfer packet.

*Math placement is also contingent on the math course in which your child was last enrolled.

6. Does your child want to participate in one of the following music programs?

_____ Band instrument _____ years played _____

_____ Orchestra instrument _____ years played _____

_____ Chorus

7. Was your child receiving any school counseling services, special assistance, or tutoring? Please describe.



8. Please describe your child's interests and talents.

9. How does your child feel about school?

10. Please describe any concerns you have for your child regarding starting in a new school or any additional information you would like to share.

**HOWARD COUNTY PUBLIC SCHOOL SYSTEM
HEALTH SURVEY FORM**

39513022

Date _____

Child's Name _____ DOB _____ Entering Grade _____

Address _____ Phone Number _____

Entering School _____ Last School Attended _____

Name of Person Giving Information _____ Relationship _____

Date of last physical exam _____ Date of last dental exam _____

Does student have health insurance _____

HAS YOUR CHILD EVER ATTENDED A MARYLAND PUBLIC SCHOOL? _____

	YES	NO	COMMENTS
1. Has the student received all the immunizations required for school?			
2. Is the completed Maryland Immunization Certificate attached?			
3. Will the student require medication to be given at school?			
4. Does the student take any medication at home that the health room should be aware of?			
5. Does the student have any history of: a. Allergies (asthma, bee sting, foods, medication, etc.) b. Seizures c. Other serious illness d. Serious accidents e. Hospitalizations or operations f. Chronic illness (Diabetes, Sickle Cell, etc.) g. Speech difficulties h. Handicapping Condition			
6. Does the student have any activity restrictions?			
7. Does the student have any eye problems? (crossed eyes, trouble seeing, wears glasses or contacts, tear duct problem)			
8. Does the student have any ear or hearing problems?			
9. Do you have any concerns about your student's behavior or emotional well-being? (activity, fears, peer relationships, etc)			
10. Do you have any concerns about your student's medical history? (such as medical problems related to your pregnancy, labor or delivery?)			
11. Do you have any concerns about your student's general health? (eating and sleeping habits, posture, teeth, skin, weight, daytime wetting, etc.)			
12. Does your student have a doctor?			
13. Do you need help in finding a doctor or getting health insurance for your student?			

MARYLAND STATE DEPARTMENT OF EDUCATION
Office of Child Care

HEALTH INVENTORY

Information and Instructions for Parents/Guardians

REQUIRED INFORMATION

The following information is required prior to a child attending a Maryland State Department of Education licensed, registered or approved child care or nursery school:

- **A physical examination** by a physician or certified nurse practitioner completed no more than twelve months prior to attending child care. A Physical Examination form designated by the Maryland State Department of Education and the Department of Health and Mental Hygiene shall be used to meet this requirement (See COMAR 13A.15.03.02, 13A.16.03.02 and 13A.17.03.02).
- **Evidence of immunizations.** A Maryland Immunization Certification form for newly enrolling children may be obtained from the local health department or from school personnel. The immunization certification form (DHMH 896) or a printed or a computer generated immunization record form and the required immunizations must be completed before a child may attend. This form can be found at: http://ideha.dhmh.maryland.gov/IMMUN/pdf/896_form.pdf
- **Evidence of Blood-Lead Testing for children living in designated at risk areas.** The blood-lead testing certificate (DHMH 4620) (or another written document signed by a Health Care Practitioner) shall be used to meet this requirement. This form can be found at: <http://apps.fcps.org/dept/health/MarylandDHMHBloodLeadTestingCertificateDHMH4620.pdf>

EXEMPTIONS

Exemptions from a physical examination, immunizations and Blood-Lead testing are permitted if the family has an objection based on their religious beliefs and practices. The Blood-Lead certificate must be signed by a Health Care Practitioner stating a questionnaire was done.

Children may also be exempted from immunization requirements if a physician, nurse practitioner or health department official certifies that there is a medical reason for the child not to receive a vaccine.

The health information on this form will be available only to those health and child care provider or child care personnel who have a legitimate care responsibility for your child.

INSTRUCTIONS

Please complete Part I of this Physical Examination form. Part II must be completed by a physician or nurse practitioner, or a copy of your child's physical examination must be attached to this form.

If your child requires medication to be administered during child care hours, you must have the physician complete a Medication Authorization Form (OCC 1216) for each medication. The Medication Authorization Form can be obtained at

http://www.marylandpublicschools.org/NR/rdonlyres/B0050A99-6B3C-4396-A996-CC9405971A42/30754/1216_MedAuth_r120511.pdf

If you do not have access to a physician or nurse practitioner or if your child requires an individualized health care plan, contact your local Health Department.

PART I - HEALTH ASSESSMENT

To be completed by parent or guardian

Child's Name: _____ Birth date: _____ Sex M F
 Last First Middle Mo / Day / Yr
 Address: _____
 Number Street Apt# City State Zip

Parent/Guardian Name(s)	Relationship	Phone Number(s)		
		W:	C:	H:
		W:	C:	H:

Where do you usually take your child for routine medical care? Name: _____
 Address: _____ Phone Number: _____

When was the last time your child had a physical exam? Month: _____ Year: _____

Where do you usually take your child for dental care? Name: _____
 Address: _____ Phone Number: _____

ASSESSMENT OF CHILD'S HEALTH - To the best of your knowledge has your child had any problem with the following? Check Yes or No and provide a comment for any YES answer.

	Yes	No	Comments (required for any Yes answer)
Allergies (Food, Insects, Drugs, Latex, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	
Allergies (Seasonal)	<input type="checkbox"/>	<input type="checkbox"/>	
Asthma or Breathing	<input type="checkbox"/>	<input type="checkbox"/>	
Behavioral or Emotional	<input type="checkbox"/>	<input type="checkbox"/>	
Birth Defect(s)	<input type="checkbox"/>	<input type="checkbox"/>	
Bladder	<input type="checkbox"/>	<input type="checkbox"/>	
Bleeding	<input type="checkbox"/>	<input type="checkbox"/>	
Bowels	<input type="checkbox"/>	<input type="checkbox"/>	
Cerebral Palsy	<input type="checkbox"/>	<input type="checkbox"/>	
Coughing	<input type="checkbox"/>	<input type="checkbox"/>	
Developmental Delay	<input type="checkbox"/>	<input type="checkbox"/>	
Diabetes	<input type="checkbox"/>	<input type="checkbox"/>	
Ears or Deafness	<input type="checkbox"/>	<input type="checkbox"/>	
Eyes or Vision	<input type="checkbox"/>	<input type="checkbox"/>	
Head Injury	<input type="checkbox"/>	<input type="checkbox"/>	
Heart	<input type="checkbox"/>	<input type="checkbox"/>	
Hospitalization (When, Where)	<input type="checkbox"/>	<input type="checkbox"/>	
Lead Poisoning/Exposure	<input type="checkbox"/>	<input type="checkbox"/>	
Life Threatening Allergic Reactions	<input type="checkbox"/>	<input type="checkbox"/>	
Limits on Physical Activity	<input type="checkbox"/>	<input type="checkbox"/>	
Meningitis	<input type="checkbox"/>	<input type="checkbox"/>	
Prematurity	<input type="checkbox"/>	<input type="checkbox"/>	
Seizures	<input type="checkbox"/>	<input type="checkbox"/>	
Sickle Cell Disease	<input type="checkbox"/>	<input type="checkbox"/>	
Speech/Language	<input type="checkbox"/>	<input type="checkbox"/>	
Surgery	<input type="checkbox"/>	<input type="checkbox"/>	
Other	<input type="checkbox"/>	<input type="checkbox"/>	

Does your child take medication (prescription or non-prescription) at any time?
 No Yes, name(s) of medication(s): _____

Does your child receive any special treatments? (nebulizer, epi-pen, etc.)
 No Yes, type of treatment: _____

Does your child require any special procedures? (catheterization, G-Tube, etc.)
 No Yes, what procedure(s): _____

I GIVE MY PERMISSION FOR THE HEALTH PRACTITIONER TO COMPLETE PART II OF THIS FORM. I UNDERSTAND IT IS FOR CONFIDENTIAL USE IN MEETING MY CHILD'S HEALTH NEEDS IN CHILD CARE.

I ATTEST THAT INFORMATION PROVIDED ON THIS FORM IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE AND BELIEF.

Signature of Parent/Guardian _____ Date _____

PART II - CHILD HEALTH ASSESSMENT
To be completed ONLY by Physician/Nurse Practitioner

Child's Name:	Birth Date:	Sex
Last First Middle	Month / Day / Year	M <input type="checkbox"/> F <input type="checkbox"/>

1. Does the child named above have a diagnosed medical condition?
 No Yes, describe:

2. Does the child have a health condition which may require EMERGENCY ACTION while he/she is in child care? (e.g., seizure, allergy, asthma, bleeding problem, diabetes, heart problem, or other problem) If yes, please DESCRIBE and describe emergency action(s) on the emergency card.
 No Yes, describe:

3. PE Findings

Health Area	WNL	ABNL	Not Evaluated	Health Area	WNL	ABNL	Not Evaluated
Attention Deficit/Hyperactivity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Lead Exposure/Elevated Lead	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Behavior/Adjustment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Mobility	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bowel/Bladder	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Musculoskeletal/orthopedic	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cardiac/murmur	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Neurological	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dental	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nutrition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Development	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Physical Illness/Impairment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Endocrine	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Psychosocial	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ENT	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Respiratory	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GI	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Skin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GU	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Speech/Language	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hearing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Vision	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Immunodeficiency	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

REMARKS: (Please explain any abnormal findings.)

4. RECORD OF IMMUNIZATIONS – DHMH 896/or other official immunization document (e.g. military immunization record of immunizations) is required to be completed by a health care provider or a computer generated immunization record must be provided. (This form may be obtained from: http://ideha.dhmh.maryland.gov/IMMUN/pdf/896_form.pdf)

RELIGIOUS OBJECTION:

I am the parent/guardian of the child identified above. Because of my bona fide religious beliefs and practices, I object to any immunizations being given to my child. This exemption does not apply during an emergency or epidemic of disease.

Parent/Guardian Signature: Date:

5. Is the child on medication?

No Yes, indicate medication and diagnosis:
(OCC 1216 Medication Authorization Form must be completed to administer medication in child care).

6. Should there be any restriction of physical activity in child care?

No Yes, specify nature and duration of restriction:

7. Test/Measurement	Results	Date Taken
Tuberculin Test		
Blood Pressure		
Height		
Weight		
BMI %tile		
Lead Test Indicated: <input type="checkbox"/> Yes <input type="checkbox"/> No		

(Child's Name) **has had a complete physical examination and any concerns have been noted above.**

Additional Comments:

Physician/Nurse Practitioner (Type or Print):	Phone Number:	Physician/Nurse Practitioner Signature:	Date:

CHILDREN WHO ARE REQUIRED TO RECEIVE LEAD TESTING

Under Maryland law, children who reside, or have ever resided, in any of the at-risk zip codes listed below must receive a blood lead test at 12 months and 24 months of age. Two tests are required if the 1st test was done prior to 24 months of age.

If a child is enrolled in child care during the period between the 1st and 2nd tests, his/her parents are required to provide evidence from their health care provider that the child received a second test after the 24 month well child visit. If the 1st test is done after 24 months of age, one test is required.

The child's health care provider should record the test dates on page 3 of this form and certify them by signing and stamping the signature section of the form. All forms should be kept on file at the facility with the child's health records.

AT RISK AREAS BY ZIP CODE

Allegany ALL	Baltimore (cont) 21220 21221	Cecil 21913	Garrett ALL	Montgomery 20783 20787 20812 20815 20816 20818 20838 20842 20868 20877 20901 20910 20912 20913	Prince George's (cont) 20782 20783 20784 20785 20787 20788 20790 20791 20792 20799 20912 20913	St. Mary's 20606 20626 20628 20674 20687
Anne Arundel 20711 20714 20764 20779 21060 21061 21225 21226 21402	21222 21224 21227 21228 21229 21234 21236 21237 21239 21244 21250 21251	Charles 20640 20658 20662	Harford 21001 21010 21034 21040 21078 21082 21085 21130 21111 21160 21161			
Baltimore 21027 21052 21071 21082 21085 21093 21111 21133 21155 21161 21204 21206 21207 21208 21209 21210 21212 21215 21219	Baltimore City ALL Calvert 20615 20714 Caroline ALL Carroll 21155 21757 21776 21787 21791 21798	Dorchester ALL Frederick 20842 21701 21703 21704 21716 21718 21719 21727 21757 21758 21762 21769 21776 21778 21780 21783 21787 21791 21798	Howard 20763 Kent 21610 21620 21645 21650 21651 21661 21667	Prince George's 20703 20710 20712 20722 20731 20737 20738 20740 20741 20742 20743 20746 20748 20752 20770 20781	Queen Anne's 21607 21617 21620 21623 21628 21640 21644 21649 21651 21657 21668 21670	Talbot 21612 21654 21657 21665 21671 21673 21676
						Washington ALL Wicomico ALL Worcester ALL
					Somerset ALL	



**Responsible Use of Technology and
Social Media/Third Party Services
Middle School Agreement Form**

Howard County Public School System (HCPSS) Policy 8080: Responsible Use and Social Media (<http://www.hcpss.org/board/policies>) outlines the responsibilities of all individuals when using HCPSS owned or personally owned technology for HCPSS sanctioned activities. Please review and discuss this document with your child, sign it, and return it to the school.

Protect

- Students will protect their identity and reputation.
- Students are responsible for their behavior and character on the HCPSS network.
- Students are responsible for the care and use of all equipment.

Appropriate

- Students will act in an appropriate manner and use digital tools like websites, collaborative apps, and social media for educational purposes.
- Students will respect others: use appropriate language, constructive criticism, and support the efforts of others.
- Students will only use programs, websites, and other digital tools that their teacher has assigned.
- Students may not use devices to express words or phrases that are rude, disrespectful, or inappropriate.
- Students may not use devices to bully, cyber-bully, harass or intimidate others.

Legal

- Students will use third party digital tools for educational purposes. For more information visit <http://www.hcpss.org/third-party>
- Students will follow copyright laws including rules about plagiarism and copying media.
- Students will respect online spaces and facilities: use appropriate edits, upload only appropriate images and files, and take care not to delete or damage student or staff digital materials.
- Students may not download, save or print files, pictures or messages without permission from their teacher or other adult in charge.

Safe & Responsible

- Students will maintain a positive digital footprint.
- Students will be safe and responsible about handling computers, software, and other technology devices or equipment.
- Students may not change or modify school system accounts without permission from their teacher or other adult in charge.
- Students may not install software on school system equipment.
- Students will utilize all HCPSS collaborative tools and social media and to demonstrate exemplary work and develop a positive online presence.

I am responsible for asking my teachers any questions I may have about responsible technology use. I also understand the consequences as discussed in class should I violate this policy. I must sign this agreement with my parents and return it to my homeroom teacher before I may use any technology devices this school year.

Student Name: _____

Grade/Teacher: _____

Student Signature: _____

Parent Signature: _____

Student Code of Conduct and Related Policies

My signature below indicates that I am aware of and have received a copy of the Howard County Public School System Student Code of Conduct, and the summaries and highlights of applicable policies and procedures as listed below. The signed copy of this form will be maintained in the student's file at the school.

- Student Code of Conduct
- Alcohol, Other Drugs, Prescription Medication and Over-the-Counter Products, Policy 9230
- Attendance, Policy 9010
- Bullying, Cyberbullying, Harassment, or Intimidation, Policy 1060
- Civility, Policy 1000
- Discrimination, Policy 1010
- Gangs, Gang Activity, and Similar Destructive or Delinquent Group Behavior, Policy 9290
- Grading and Report: Middle School, Policy 8010 and High School, Policy 8020
- Responsible Use of Technology and Social Media, Policy 8080
- Safe Schools Environment, Policy 1040
- Sexual Harassment, Policy 1020
- Personal Communication Device Guidelines
- Student Assault and/or Battery on School Staff, Policy 9270
- Student Discipline, Policy 9200
- Student Dress Code, Policy 9210
- Student Representation, Policy 2010
- Students' Rights and Responsibilities, Policy 9020
- Student Search and Seizure, Policy 9260
- Student Use and Possession of Tobacco Products, Policy 9240
- Students Charged with Community or Reportable Offenses, Policy 9280
- Trespassing or Willful Disturbance, Policy 3020
- Weapons, Policy 9250

Student Signature _____

Please Print Your Full Name Here _____

School _____ Grade _____

*Parent Guardian Signature _____ Date _____

(*Required for Middle School students only)

Effective July 1, 2014, Policy 9200, Student Discipline, has been revised to reflect changes to the Code of Maryland Annotated Regulations as they relate to Student Discipline 13A.08.01.11. Updates to Policy 9200 will be applied to the implementation of several policies contained in this packet, specifically policies 9230, 1060, 1020, 9270, 9200, 9210, 9240, and 9250, as they are revised and updated during the 2014-2015 school year.

Student Code of Conduct

The Howard County Public School System is committed to ensuring that all students learn in a safe, engaging, and supportive environment and that all policies are enforced in a fair and consistent manner. The Board of Education recognizes that student discipline regulations should be progressive and reflect a rehabilitative discipline philosophy with the goals of fostering, teaching, and acknowledging positive behavior and should be designed to keep students connected to school so that they may graduate college and career ready.

The Board of Education has developed a Student Code of Conduct to serve as a disciplinary framework that supports behavioral and discipline policies. All students are expected to be aware of and abide by this Student Code of Conduct. Parents are asked to read this Student Code of Conduct carefully and to discuss the information with their children. It takes all of us—school staff, parents and students—working together, to create and maintain a safe and nurturing environment that is conducive to learning for all children.

Effective July 1, 2014, Policy 9200 has been revised to reflect changes to the Code of Maryland Annotated Regulations as they relate to Student Discipline 13A.08.01.11. Updates to Policy 9200, Student Discipline, will be applied in the implementation of the Student Code of Conduct.

Expected Student Behaviors

In Howard County public schools all students are expected to:

- Engage in learning activities and take school work seriously.
- Take responsibility for their own behavior.
- Be courteous.
- Respect the personal, civil, and property rights of others.
- Attend school regularly, on time, and prepared to learn.
- Complete assignments on time.
- Seek alternatives to verbal or physical conflicts.
- Speak appropriately.
- Dress appropriately.
- Exhibit self-control.
- Cooperate with others.
- Behave ethically.

Behavior-Related Offenses and Consequences

Offenses included in the Student Code of Conduct apply to behaviors that occur on school property, at school-related activities, or when students are otherwise subject to the authority of the Howard County Public School System. Disciplinary action may be taken for off-campus incidents if the action could have an adverse effect on the order and general welfare of the schools.

In addition to the consequences below, loss of credit for an assignment or course may be appropriate. Restitution for loss or damage may be requested and law enforcement will be involved when appropriate.

I Staff/Administrative Response	II Parent Involvement	III Reallocation of Student's Time	IV Exclusion from Normal School Activities	V Expulsion
OPTIONS	OPTIONS	OPTIONS	OPTIONS	<i>Parent notification required</i>
<ul style="list-style-type: none"> • Verbal reprimand • Time-out or removal from class • Loss of privileges • Teacher/administrator conference with student • Contact with parent 	<ul style="list-style-type: none"> • Phone call to parent • Written notification to parent • Conference with parent • Parent accompanies student to school/ classes <p style="text-align: center;"><i>Parent notification required</i></p>	<ul style="list-style-type: none"> • Detention • Campus clean-up • Contract room • In-school suspension • In-school disciplinary intervention • Saturday school <p style="text-align: center;"><i>Parent notification required</i></p>	<ul style="list-style-type: none"> • Restricted access • Suspension • Recommendation for evening school • Alternative placement <p style="text-align: center;"><i>Parent notification required</i></p>	

Student Code of Conduct

Offense	Definition	Range
Absence - Unlawful Truancy	An absence for a school day or any portion of a school day for any reason other than those cited as lawful and/or failure to bring a note written by a parent to verify a lawful absence. (Policy 9010)	I to III
Alcohol Violation	Possession or use of any alcoholic substance, including constructive possession and possession with intent to sell, deliver or distribute. (Policy 9230)	IV to V
Arson/Fire Violation	Attempting to, aiding in, or setting fire to a school building or other school property.	IV to V
Assault and/or Battery on Staff (includes threat against and/or physical attack on staff)	Assault - Any willful attempt or threat to inflict harm upon another person or any display of force or expression that would give the victim reasonable fear of harm. An assault may be physical, oral or written. Battery I - The unlawful touching of another person by the aggressor or by some substance put into motion by the aggressor, which is not consented to by the other person. Battery II - Battery I accompanied by circumstances which reflect the student's blatant disregard for the safety of staff members or other persons evidenced by, but not limited to, the student's intentional conduct, disregard of directions, or the fact that the battery resulted in serious bodily harm. (Policy 9270)	IV to V
Bullying, Cyberbullying, Harassment or Intimidation	Intentional conduct, including verbal, physical, or written conduct, or an intentional electronic communication that creates a hostile educational environment by substantially interfering with a student's or staff member's educational benefits, opportunities, or performance, or with their physical or psychological well-being and is motivated by an actual or a perceived personal characteristic including race, national origin, marital status, sex, sexual orientation, gender identity, religion, ancestry, physical attributes, socioeconomic status, familial status, physical or mental ability or disability, or threatening or seriously intimidating; and occurs on school property at a school activity or event or on a school bus; or substantially disrupts the orderly operation of a school or workplace, including any acts of cyberbullying, harassment or intimidation. (Policy 1060; Policy 1040)	II to V
Bus Misbehavior	Any violation of school system policy or bus driver rules, or interfering with the safe transportation of students on a school bus. (Policy 9200)	I to IV
Portable Communication Device/Cell Phone Violation	Irresponsible or unacceptable use of a portable communication device/cellular telephone during the school day, as defined in the Personal Communication Device Guidelines on page 8.	II to IV
Cheating/Academic Dishonesty	Receiving or providing information other than that which is appropriate and authorized for the administration or a test. Action taken by a student that is deemed inappropriate based on information, rules, guidelines, or procedures found in Policy 8120 and in such places as examiner's manuals, test administration and coordinator manuals, handbooks, memos or related documents from the Maryland State Department of Education or the school system. (See also "Plagiarism") (Policy 8120)	II to IV
Computer/Electronic Communication Misuse	Any unauthorized use of computers, software, Internet, network or other technology; accessing inappropriate websites; misuse of account credentials; disrupting the normal operation of a technology system. (Policy 3040, Policy 8080)	I to V
Cutting Class	Unlawful absence from a class or school activity.	II to III
Defamation	False or unprivileged statements or representations about individuals or identifiable groups of individuals that harm the reputation of the individuals or the group by demeaning them or deterring others from associating or dealing with them. (Policy 1040)	II to IV
Destruction of Property/Vandalism	Damage, destruction, or defacement (including graffiti) of property belonging to the school or others.	I to V
Discrimination	Use of race, color, creed, national origin, religion, physical or mental disability, age, gender, marital status, or sexual orientation as a basis for treating another in a negative manner. (Policy 1010)	II to V
Disrespect Toward Adults	Inappropriate comments or physical gestures to teachers, staff members, or other adults in the school community.	I to IV
Disruption, Classroom	Behavior or dress that interferes with the learning of others in any learning environment.	I to V
Disruption, Inciting and/or Participating	Behavior or dress that interferes with the safe and orderly environment of the school or school activity, including behavior that originates off campus.	I to V
Drug Violation	Possession or use of (including constructive possession and possession with the intent to sell, give, or distribute) any inhalants or other intoxicants; controlled dangerous substances including prescription drugs, over-the-counter medicines, look-a-likes, and substances represented as controlled dangerous substances; or drug paraphernalia. (Policy 9230)	III to V
Extortion/Strong-arming/Blackmail	The process of obtaining property from another, with or without that person's consent, by wrongful use of force, fear, or threat.	IV to V
Failure to Serve Assigned Consequences	Failure to serve detention, contract room, Saturday school, suspension or other assigned consequences.	I to IV
False Alarms/ Bomb Threats	Initiating a report warning of fire or other catastrophe without valid cause, misuse of 911, bomb threats, or discharging a fire extinguisher.	IV to V

Student Code of Conduct

Offense	Definition	Range
Fighting	A hostile confrontation with physical contact involving two or more students.	III to V
Fireworks or Explosives	Possession, use, and/or threat to use firecrackers, smoke bombs, flares, combustible or explosive substances, or combination of substances or articles. (Policy 9250)	IV to V
Forgery	To use, make, or reproduce another's signature for deceptive purposes.	I to IV
Gambling	Wagering money or property.	I to IV
Gang Activity	A pattern of destructive or delinquent activity for the benefit of a group that shares a common identity and/or for furthering the reputation of the group or individual member of the group. Committing, attempting to commit, or soliciting of two or more crimes; or acts by a juvenile that would be a crime if committed by an adult. (Policy 9290)	II to V
Hazing	Participation in any intentional or reckless act directed against another for the purpose of initiation into, affiliation with, or maintenance of membership in an organization. (Policy 1040)	IV to V
Indecent Exposure	Exposure to sight of the private parts of the body in a lewd or indecent manner.	II to IV
Insubordination	Failure or refusing to follow a valid directive from a person in a position of authority.	III to IV
Leaving School Grounds Without Permission	Leaving school grounds during regular school hours without written or verbal permission from a parent or someone listed on the emergency procedure card.	III
Physical Attack on Students or Others	Unwelcome, aggressive action, with physical contact, directed at another person, student or non-student, on school grounds or at a school-related activity. (Policy 1040)	IV to V
Plagiarism	Unauthorized copying from a book, newspaper, journal, or any other print or non-print source without crediting the source or author and with the intention of deriving an academic benefit or reward. (See also Cheating/Academic Dishonesty)	II to V
Profanity	Vulgar or abusive language; cursing, swearing. (Policy 1040)	I to IV
Refusal to Obey School Rules	Failure to comply with school rules, regulations, policies, and/or procedures.	I to V
Sexual Activity	Behavior of a sexual nature including consensual sexual activity; possession of pornographic materials.	I to IV
Sexual Harassment	Unwelcome conduct of a sexual nature that interferes with a student's ability to learn, study, work, achieve, or participate in school activities or with an individual's term, condition, or privilege of employment/relationship with the school system. (Policy 1020)	II to V
Stalking	A malicious course of conduct that includes approaching or pursuing another person with the intent to place that person in reasonable fear of serious bodily injury or death, or which might cause serious bodily injury or death to a third person.	IV to V
Tardiness	Reporting late to school or class when the day/period begins. (Note: Missing class more than 20 minutes equals one class absence. Extended tardiness may be counted as a partial or full day absence from school.) (Policy 9010)	I to IV
Theft	Taking or obtaining the property of another without permission or knowledge of the owner.	II to V
Threat to Students, Physical or Verbal	Expression, conveyed by word or action, of intent to do physical harm to another student or groups of students.	IV to V
Tobacco Violation	Possession or use of any tobacco or tobacco products. (Policy 9240)	III to V
Trespassing Violation	Entrance onto school property by an individual who is not identified as an authorized user of the property, and who has been given prior legal notice that entry onto or use of the property has been denied, or who remains on the property once notified of the request to leave. This includes unauthorized presence of a student on school property while on a restrictive access, suspension, or expulsion. (Policy 3020)	II to V
Uncooperative Behavior	Intentional failure to follow reasonable directions of staff members or participate cooperatively in a school or class activity.	I to IV
Weapons Violation	Possession of an object or implement capable of causing harm or used to cause harm to another. This includes all guns, knives, and any implement, visible or concealed, possessed under a circumstance that would reasonably lead a person to believe it was a weapon or would be used as a weapon. Weapons are prohibited on school property, school buses, locked/unlocked vehicles on school property, and at school-related activities. (Policy 9250)	IV to V
Willful Disturbance	Willful behavior that prevents the orderly conduct of activities, administration, or classes at a school. Molestation or threatening with bodily harm any student, employee, or other individual lawfully on school property, on a school bus, or at a school-related activity off of school property. Threatening with bodily harm any employee at home by any means if the threat arises out of the scope of the employee's employment. (Policy 3020)	IV to V

Note: When the Board of Education has adopted a specific policy on a particular behavior, the reference to that policy has been included.

Student Code of Conduct

Consequences for Violations of Behavior and Discipline Policies

The professional staff at a school has the responsibility for taking appropriate actions when a student is involved in a situation which disrupts the learning environment of a school. When determining the consequences, they take the following into consideration:

- The severity of the incident.
- A student's previous violations and/or consequences for the same or a related offense.
- If the offense interfered with the responsibility/rights/privileges/property of others.
- If the offense posed a threat to the health or safety of others.
- If the student has an Individualized Education Plan or a 504 Plan.
- The logical relationship between the offense and the consequence.
- The age-appropriateness of the consequence.
- Any specific consequences articulated in Board of Education Policy.

Alternative Education Programs

Alternative education environments are available for those students who have demonstrated difficulty functioning in a regular instructional setting. Alternative education programs include but are not limited to:

- **Evening School** – An interim disciplinary placement providing educational opportunities for selected middle and high school students that takes place after normal school hours.
- **Gateway Program** – an alternative education program within the Homewood Center, established for students with significant behavioral and academic difficulties whose needs cannot be met in the home school.
- **In-school Alternative Education Program** – an alternative education program within a comprehensive school that provides participating students with academic and behavioral support, opportunities to learn conflict resolution and anger management strategies, social skills instruction, intensive case management services, and enhanced family outreach and support services.
- **Saturday School** – a program for middle and high school students designed as an alternative to out-of-school suspension or used as part of a hierarchy of consequences for students who engage in rule-breaking behaviors.

Corporal Punishment – The Board of Education prohibits the use of corporal punishment, which is defined as physical punishment or undue physical discomfort inflicted on the body of a student for the purpose of maintaining discipline or to enforce school rules.

Detention – the placement of a student in a supervised school setting during the school day, before or after school, and on Saturdays.

Restricted Access – Limitation of a student's presence on school property.

Suspension – the denial of a student's right to attend regular classes or school for a specified period of time for cause. Suspension includes extended suspension, in school suspension, short-term suspension, or long-term suspension.

- **In-School Suspension** – The removal of a student within the school building from the student's current education program to another location within the school building for up to but not more than 10 school days in a school year for disciplinary reasons as determined by the principal.
- **Short-Term Suspension** – The removal of a student from school for up to but not more than 3 school days for disciplinary reasons as determined by the principal.
- **Long Term Suspension** – The removal of a student from school for 4–10 school days for disciplinary reasons as determined by the principal.
- **Extended-Suspension** – The exclusion of a student from school for 11–45 school days for disciplinary reasons as determined by the Superintendent/ Designee.

In-school Intervention – The opportunity afforded a student, after the student is removed to an alternate location within the school, to continue to:

- Appropriately progress in the general curriculum.
- Receive the special education and related services specified on the student's IEP if the student is a student with a disability in accordance with COMAR 13A.05.01.
- Receive instruction commensurate with the program afforded to the student in the regular classroom.
- Participate with peers as they would in their current education program to the extent appropriate.

Expulsion – The exclusion of a student from the student's regular school program for 45 school days or longer as determined by the Superintendent/Designee.

Policies

The following are summaries of policies related to student responsibilities and behavior. Copies of the policies are available at www.hcps.org, or through the Public Information Office at 410-313-6682.

Alcohol, Other Drugs, Prescription Medication and Over the Counter Products

(Policy 9230)

The possession, use, or distribution of alcoholic beverages and other drugs on school premises or at school-related or school-sponsored activities is prohibited. Prescription medication and over-the-counter products require written medication orders and are to be administered in accordance with school system Health Services procedures. Legal searches and seizures related to this policy may be conducted on school property. Confidentiality is guaranteed for students who seek counseling for drug or alcohol abuse problems.

For a first offense, a student found using or in possession of alcoholic beverages or other drugs will be suspended from school for up to 30 school days and will be suspended from attendance at, participation in, and practice for, all extracurricular and school activities for 30 school days. Exclusion from commencement exercises is only applicable if it occurs during the suspension from school. The student will be referred for mandatory counseling in a licensed addictions program.

A second offense results in a suspension of up to 45 school days and suspension from attendance at, participation in, and practice for all extracurricular activities for the remainder of the current semester and the next consecutive semester. Exclusion from commencement exercises is only applicable if it occurs during the suspension from school. The student will be referred for mandatory counseling in a licensed addictions program.

A third violation results in expulsion.

Possession or use of prescription

medication or over-the-counter products in the absence of, or inconsistent with, a written medication order, will result in a suspension of up to 30 school days for a first offense. A school administrator may consider a lesser consequence than suspension under certain circumstances.

A second offense may result in suspension from school for up to 30 school days and from attendance at, participation in, and the practice for, all extracurricular and school-related activities for 30 school days. The student may be referred for mandatory counseling in a licensed addictions program.

A lesser consequence can be considered based on the consequence for the first offense.

A third offense may result in a suspension of up to 45 school days and suspension from attendance at, participation in, and practice for all extracurricular and school-related activities for the remainder of the current semester and the next consecutive semester. The student may be referred for mandatory counseling in a licensed addictions program. Consequences for a third offense are also dependent on the consequences assigned for the first two offenses.

Students who distribute or intend to distribute alcohol or other drugs on school property will be suspended from school for not less than 45 school days or expelled. If suspended, the student also will be suspended from attendance at, participation in, and practice for all extracurricular and school-related activities for the remainder of the semester and the next consecutive semester. The student will be referred for mandatory counseling in a licensed addictions program.

A second violation results in expulsion.

A school administrator may consider a lesser consequence than suspension if the student distributes an over-the-counter product that can be clearly identified. If this condition is not met, the administrator will suspend the student for up to 45 school days.

A second offense results in a suspension for up to 45 school days and suspension from attendance at, participation in, and practice for all extracurricular and school-related activities for the remainder of

the semester and the next consecutive semester. The student will be referred for mandatory counseling in a licensed addictions program.

Subsequent violations will result in suspension of not less than 45 school days or expulsion. If suspended, the student also will be suspended from attendance at, participation in, and practice for all extracurricular and school-related activities for the remainder of the semester and the next consecutive semester. The student will be referred for mandatory counseling in a licensed addictions program.

Effective July 1, 2014, Policy 9200 has been revised to reflect changes to the Code of Maryland Annotated Regulations as they relate to Student Discipline 13A.08.01.11. Updates to Policy 9200, Student Discipline, will be applied in the implementation of this policy.

Attendance (Policy 9010)

Regular daily attendance is vital to the continuity of classroom instruction and participation in school activities. Therefore, students are required to be in school or to be attending a school activity each day school is in session. In recognition that situations do arise that necessitate absence from school, the Board of Education allows students to be lawfully absent for a death in the family, illness, a court summons, hazardous weather as determined by the Superintendent, work release, religious obligation, declared State emergencies, suspension, or for other emergencies or set of circumstances which in the judgment of the Superintendent or designee constitutes a good and sufficient cause for absence.

Effective July 1, 2014, Policy 9200 has been revised to reflect changes to the Code of Maryland Annotated Regulations as they relate to Student Discipline 13A.08.01.11. Updates to Policy 9200, Student Discipline, will be applied in the implementation of this policy.

Bullying, Cyberbullying, Harassment, or Intimidation

(Policy 1060)

The Board prohibits acts of bullying, cyberbullying, harassment, or intimidation because these behaviors compromise the learning environment and well-being of students, staff and community.

Bullying may include the following specific behaviors:

- Hitting, kicking, shoving, spitting, hair pulling or throwing something.
- Getting another person to hit or harm the student.
- Teasing, name-calling, critical remarks, or threatening, in person, by email or text message.
- Bullying by demeaning and making the target of jokes.
- Rude and/or threatening gestures.
- Intimidation, extortion or exploitation.
- Spreading rumors or harmful gossip.
- Cyberbullying.
- Hazing.

Students, parents, employees and service providers are responsible for reporting violations of this policy that occur on school property, on a school bus, or at a school-sponsored activity or event off school property. Incidents of cyberbullying occurring from a student's home that impact another student's well-being at school may also be reported.

All reports of bullying, cyberbullying, harassment and intimidation will be documented and the student making the report, or an appropriate adult, should complete and submit a Bullying, Harassment, or Intimidation Reporting Form, available on the school system website under Forms. The victim and witnesses will be informed that confidentiality cannot be insured because it is not possible to predict what will be discovered as a result of the investigation. The offender will be informed that retaliation against any victim or bystander is strictly prohibited and that progressive consequences will occur if the activity continues.

Appropriate support services will be provided to a student or staff member exhibiting bullying behaviors or to the victim or bystander. A student or staff member who violates this policy may be required to participate in appropriate counseling or intervention. Consequences range from a parent conference to expulsion.

Electronic Harassment Violation

(not part of Policy 1060)

Using a computer or portable communication device to cause another student/staff member to reasonably fear for his/her safety is prohibited. This includes engaging in conduct that would constitute sexual harassment; to disseminate data with malicious intent to psychologically torment or harass; to make any statement intended to provoke or likely provoke a third party to stalk or harass someone; building a fake profile or website; posing as someone in an electronic chat room, an electronic mail message, or an instant message; repeatedly following the student online or into an electronic chat room; posting or encouraging others to post private, personal, or sexual information pertaining to the individual on the Internet or signing up an individual for inappropriate Internet sites.

Effective July 1, 2014, Policy 9200 has been revised to reflect changes to the Code of Maryland Annotated Regulations as they relate to Student Discipline 13A.08.01.11. Updates to Policy 9200, Student Discipline, will be applied in the implementation of this policy.

Civility (Policy 1000)

The Board has set clear expectations for civil behavior that supports a safe, welcoming, and nurturing environment on school property and at school-related activities. Unacceptable behaviors include but are not limited to:

- Rude, insulting, or demeaning language and/or actions.
- Persistently unreasonable demands.
- Intrusive and/or interruptive behavior.
- Displays of temper.
- Harassment and intimidation.
- Threatening and/or abusive gestures and behavior.

Each individual is responsible for behaving in a civil manner and for cooperating in resolving incidents of uncivil behavior.

When resolution is not reached through cooperative agreement, either party involved may cite this policy and notify the other person that they are ending the conversation or the interaction and removing themselves from the situation by ending a phone call, walking out of the room, or requesting the other individual to leave the room.

Discrimination (Policy 1010)

The Board is committed to providing an educational and work environment that is free from discrimination, fosters equitable opportunities, and values diversity and commonality. To that end, the Board prohibits discrimination on the basis of race, color, creed, national origin, religion, physical or mental disability, age, gender, marital status, or sexual orientation in its educational program, including co-curricular and extra-curricular activities, and in the workplace.

Furthermore, the Board recognizes its responsibility to promote the worth and dignity of all individuals through curriculum, instruction, professional development, and resource selection. Employees and third parties share responsibility for the health, safety, and general welfare of students and for contributing to an environment free from discrimination.

It is a violation of this policy for any student, employee, or third party to engage in acts of discrimination in schools, school system offices, or at school-related activities. It is a violation of this policy to engage in retaliation with regard to allegations of discrimination. Violations of this policy are cumulative; subsequent offenses may affect the nature and severity of the consequences.

Gangs, Gang Activity and Similar Destructive or Illegal Gang Behavior (Policy 9290)

The Board prohibits any gang activity and any similar destructive or illegal group behavior on school property, on school buses or at school-sponsored functions. This includes reprisal or retaliation against individuals who report gang activity or individuals who are victims, witnesses, bystanders or have reliable information about gang activity.

All suspected violations of this policy will be investigated by school administration. Violations of this policy are cumulative; subsequent offenses may affect the nature and severity of the consequences.

Whenever a report of ongoing or threatened gang-related violence appears accurate and reliable, law enforcement officials will be contacted. Students who violate this policy may be referred to law enforcement officials and may be subject to criminal or other legal action.

Policies - Student Responsibilities and Behavior

Grading and Reporting

(Policies 8010 and 8020)

The Board of Education is committed to ensuring that all students meet or exceed rigorous performance standards. Accordingly, grading and achievement information must be determined in a consistent manner and regularly reported to students and their parents. Grading and promotion within the school system is based on the degree of success the individual student has achieved in the educational program. Decisions regarding promotion, retention and acceleration are made based on a student's performance and academic progress over the entire school year.

The grading system for kindergarten through Grade 8 includes evaluation, effort, and instructional codes and/or comments. When the performance of any K-8 student is below grade level, the teacher, with appropriate participation of parents, will develop strategies and apply appropriate interventions to assist the student.

The decision to retain or accelerate a student is based on a number of factors that may include but are not limited to:

- Academic achievement level
- Demonstrated progress in response to academic interventions
- Age of the student
- Previous retention or acceleration
- Attendance record
- Parental concerns
- Developmental, health, and emotional factors
- Report card
- IEP or 504 Plan

An elementary student who is not performing on grade level in reading and mathematics will automatically be considered for retention.

Middle school students must meet the following requirements or automatically be considered for retention. To pass from one grade to the next, a middle student must pass all courses and receive a final grade of not lower than "C" in English, social studies, reading, mathematics, and science. A student who does not meet this requirement may be recommended to attend summer school. Any student below grade level in reading and/or mathematics at the end of eighth grade will be required to participate in appropriate interventions.

In high school, a 5-letter grading system

is used to indicate the achievement of each student in relation to attainment of course objectives. No plus or minus signs are used for official records. The following factors are used in determining level of achievement:

- Competence
- Assignments and preparation
- Participation
- Daily classroom work habits

Note: High school midterm and final examinations may NOT be taken before the scheduled dates, under any circumstances.

Weighted GPA will be used for academic eligibility for extracurricular activities, National Honor Society, honor roll, and any other activity requiring the reporting of a grade point average.

School staff will communicate with students and parents on a regular basis the level of academic performance in the essential curriculum (Grades K-8) or in relation to attainment of course objectives (Grades 9-12) as measured by county, teacher-made and other assessments, and by teacher observations via individual conferences, progress reports and report cards.

Responsible Use of Technology and Social Media (Policy 8080)

Students must act in a responsible, civil, ethical, and appropriate manner when using technology for HCPSS-sanctioned activities. Students may not reveal personally identifiable information (e.g., home phone numbers, addresses, or social security numbers) except in specific circumstances where such information is required to complete academic assignments. In such circumstances, prior written consent from the parent or legal guardian of the student is required.

Schools will identify times and places for online activities. Schools will also ensure that signed HCPSS parent permission forms (Responsible Use of Technology Agreement/Internet Use Permission Form) for each student are collected and kept on file.

Students will access only those network resources for which they have obtained permission, using the account assigned to them.

Students will not create, access,

download, store, or print content that:

- Depicts profanity, obscenity, the use of weapons, terrorism, or violence.
- Promotes use of tobacco, drugs, alcohol, or other illegal or harmful products.
- Contains sexually suggestive messages.
- Is sexually explicit or obscene.
- Depicts gang affiliation.
- Contains language or symbols that demean an identifiable person or group or otherwise infringe on the rights of others.
- Causes or is likely to cause a disruption to school activities or the orderly operation of the school.
- Contains rude, disrespectful, or discourteous expressions inconsistent with civil discourse or behavior.
- Constitutes bullying, cyberbullying, harassment, or intimidation in violation of Policy 1040 Safe School Environments, or Policy 1060 Bullying, Cyberbullying, Harassment, or Intimidation.

If a student, while using HCPSS-sanctioned technology or social media, discovers that another student may be the target of bullying, stalking or other harmful behavior, the student must report the findings to a teacher or administrator.

The school system reserves the right to enable or disable interactive features on social media to remove content that is inconsistent with the stated purpose, mission, and guidelines posted for the use of social media. The school system may access, monitor, archive, audit, purge or disclose the public contents of material that is created, stored or accessed through personal social media when possible and permitted by law.

Failure by any student to comply with this policy will result in the temporary or permanent termination of technology access privileges, in addition to any applicable disciplinary action or financial obligation.

Safe School Environments

(Policy 1040)

The Board of Education is committed to providing a nurturing, respectful educational and work environment where the worth and dignity of individuals is valued and their safety and rights protected. Behaviors that compromise this commitment, interfere with school operations, or are otherwise contrary to the basic mission of public schools will not be tolerated.

Policies - Student Responsibilities and Behavior

Any behaviors that interfere with or threaten the physical, emotional, mental, or academic well-being of students or employees will be addressed through the application of the appropriate Board policy and the HCPSS Student Code of Conduct, even when they do not occur on school property or at a school-related activity.

Students, employees and third parties engaging in these behaviors are subject to disciplinary and/or legal action. Students who violate this policy may also be subject to appropriate educational interventions and/or counseling.

Sexual Harassment (Policy 1020)

The Board of Education of Howard County is committed to providing an educational and work environment that is free from sexual harassment. To that end, the Board of Education prohibits discrimination on the basis of sex in its educational program, co-curricular and extracurricular activities, and in the workplace, as required by law.

Employees and third parties share responsibility for the health, safety and general welfare of students; for contributing to a school environment free from sexual harassment; and for maintaining appropriate relationships with students. Employees, students, and third parties may be subject to disciplinary action or consequences for inappropriate behavior of a sexual nature, even when the behavior does not rise to the level of sexual harassment as defined by prevailing federal and state laws.

It is a violation of this policy for any student, employee, or third party to engage in sexual harassment or to engage in retaliation with regard to complaints of sexual harassment.

Sexual harassment of an individual is the unwelcome conduct of a sexual nature that interferes with a student's ability to learn, study, work, achieve, or participate in school activities or with an employee's/ third party's term, condition, or privilege of employment/ relationship with the school system. Examples of sexual harassment include, but are not limited to: offensive language; visual harassment such as derogatory posters, photography, cartoons, drawings, clothing or gestures; offensive touching; unwelcome sexual advances or sexual contact; spreading rumors about or evaluating someone for their sexual behavior; taunting or ridiculing

Personal Communication Device Guidelines

1. Students must comply with class and school rules and all relevant HCPSS Board Policies.
2. Administration, faculty, and staff may request at any time that students must turn off and put away technology devices. Failure to do so may result in disciplinary action and possible revocation of privileges.
3. Individuals assume full responsibility for their non-HCPSS owned technology devices. This includes the device's safety, security and maintenance.
4. Schools may designate approved personal communication device zones/times on school grounds; however, personal communication devices may not be used in locker rooms or bathrooms at any time.
5. Students must obtain consent from staff and participants before taking, uploading or sharing photos, recording audio, or capturing video during the school day.
6. Any disruption to class or other educational activity may result in disciplinary action.
7. Privileges for personal communication devices vary according to grade level:

Elementary school students are permitted to have personal communication devices in their backpacks during the school day. They must be turned off during school hours. They may use their personal communication devices before or after school hours. Students may use personal communication devices in the front office or classroom with the permission of the classroom teacher/administrator.

Middle school students are permitted to carry personal communication devices with them during the school day. They must be turned off or in silent mode at all times. These devices may not disrupt instruction and should be put away (in a pocket, backpack, notebook, or locker). Instructional time is defined as from the sound of the late bell to the sound of the dismissal bell. Students may use their personal communication device before or after school hours, during lunch, and hallway/transition times. Due to the size of middle school hallways, middle school principals may choose to limit the use of personal communication devices during hallway transitions in an effort to maintain a safe environment.

High school students are permitted to carry personal communication devices with them during the school day. They must be turned off or in silent mode at all times. These devices may not disrupt instructional times and should be put away (in a pocket, backpack, notebook, or locker). Instructional time is defined as from the sound of the late bell to the sound of the dismissal bell. High school students may use their personal communication devices before or after school hours, during lunch, and during hallway/transition times.

someone because of perceived or actual sexual orientation; or pressuring someone for sexual activity.

A student who chooses to file a sexual harassment complaint must do so orally or in writing with a teacher, school counselor, school-based administrator, or the Title IX Coordinator for action in accordance with established procedures. All such reports

must be filed with or forwarded to the Equity Assurance Coordinator for investigation.

A school system employee or third party who chooses to file a sexual harassment complaint must do so with the Title IX Coordinator or with a school-based administrator or supervisor as appropriate. All such reports must be forwarded to the Title IX Coordinator for investigation.

Policies - Student Responsibilities and Behavior

In all phases of complaint resolution, every reasonable effort shall be made to maintain the confidentiality and protect the privacy of all parties. These efforts may be limited by the school system's legal and regulatory obligation to investigate and address allegations of sexual harassment.

Upon completion of an investigation of a complaint received by the Title IX Coordinator, the Coordinator will send a prompt, written report of the findings and actions to be taken, if any, within confidentiality guidelines to the appropriate parties.

Violations of this policy are cumulative; subsequent offenses may affect the nature and severity of the consequences. Use and/or exhaustion of these procedures is not a prerequisite for the filing of complaints with the federal Office for Civil Rights.

Effective July 1, 2014, Policy 9200 has been revised to reflect changes to the Code of Maryland Annotated Regulations as they relate to Student Discipline 13A.08.01.11. Updates to Policy 9200, Student Discipline, will be applied in the implementation of this policy.

Student Assault and/or Battery on Staff (Policy 9270)

In order for learning to take place, the school environment must be safe and orderly. Therefore, any assault and/or battery by a student on a school staff member is strictly forbidden. An assault may be physical, oral or written. Battery I is the unlawful touching of another person by the aggressor and battery II involves unlawful touching plus a display of blatant disregard for the safety of the staff member or others.

Consequences for an assault violation range from suspension to expulsion. A battery I violation results in suspension of up to 45 days. A first battery II offense results in a suspension of at least 45 days and may result in expulsion. A second battery II offense results in expulsion. A student who violates this policy is ineligible to participate in extracurricular activities for the duration of a suspension.

Effective July 1, 2014, Policy 9200 has been revised to reflect changes to the Code of Maryland Annotated Regulations as they relate to Student Discipline 13A.08.01.11. Updates to Policy 9200, Student Discipline, will be applied in the implementation of this policy.

Student Discipline (Policy 9200)

Effective July 1, 2014, Policy 9200 has been revised to reflect changes to the Code of Maryland Annotated Regulations as they relate to Student Discipline 13A.08.01.11. Updates to Policy 9200, Student Discipline, will be applied in the implementation of the Student Code of Conduct.

The Board of Education recognizes that student discipline regulations should reflect a continuum of progressive discipline and a rehabilitative discipline philosophy with the goals of fostering, teaching, and acknowledging positive behavior and should be designed to keep students connected to school so that they may graduate college and career ready.

Student behavior is the shared responsibility of the school, the student, and the home. The professional staff at a school has the responsibility for taking appropriate action when a student is involved in a situation that is not conducive to a safe, engaging, and orderly environment.

Disciplinary consequences should be progressive in nature and designed to change inappropriate behavior, encourage responsible actions, and promote the development of self-discipline. The student has the right to due process. The Board of Education has approved the following forms of discipline:

- Alternative Educational Setting – A setting outside of the home school designed to accommodate the needs of students who have demonstrated the need for significant academic or behavioral support.
- Detention – The placement of a student in a non-standard, supervised setting during the school day, before or after school or on Saturdays.
- Restricted Access – Limitation of a student's presence on school property.
- Suspension – The denial of a student's right to attend regular classes or school for a specified period of time for cause. Suspension includes extended suspension, in-school suspension, short-term suspension, or long-term suspension.
 - In-School Suspension – The removal of a student within the school building from the student's current education program to another location within the school

building for up to but not more than 10 school days in a school year for disciplinary reasons as determined by the principal.

- Short-Term Suspension – The removal of a student from school for up to but not more than 3 school days for disciplinary reasons as determined by the principal.
- Long Term Suspension – The removal of a student from school for 4–10 school days for disciplinary reasons as determined by the principal.
- Extended-Suspension – The exclusion of a student from school for 11–45 school days for disciplinary reasons as determined by the Superintendent/ Designee
- In-school Intervention – The opportunity afforded a student, after the student is removed to an alternate location within the school, to continue to:
 - Appropriately progress in the general curriculum.
 - Receive the special education and related services specified on the student's IEP if the student is a student with a disability in accordance with COMAR 13A.05.01.
 - Receive instruction commensurate with the program afforded to the student in the regular classroom.
 - Participate with peers as they would in their current education program to the extent appropriate.
- Expulsion – The exclusion of a student from the student's regular school program for 45 school days or longer as determined by the Superintendent/ Designee.

This policy applies during school hours as well as at other times and places, including but not limited to, school buses, school-sponsored events, field trips, athletic functions, and any other activity where school administrators have jurisdiction over students. Other procedures may apply when a student is receiving special education services or has a 504 plan.

Disciplinary action may also be taken for off-campus incidents in accordance with Policy 9280, Students Charged with Community or Reportable Offenses as well as violations of Policy 1060, Bullying, Cyberbullying, Harassment or Intimidation.

Policies - Student Responsibilities and Behavior

Any student who is suspended from school is precluded from attendance at or participation in extracurricular or school-related activities during the period of the suspension. When a graduating senior is suspended for 10 days or less, and the period of suspension includes the day of commencement, the student may appeal directly to the Superintendent.

Student Dress Code (Policy 9210)

Student dress and appearance are the basic responsibility of students and their parents/guardians as long as they are consistent with the school system's responsibility to ensure that school environments are healthy, safe and conducive to student learning. It is a violation of this policy for any student to wear attire that interferes with the educational mission of the schools, is disruptive to the school environment, or that could endanger the health or safety of that student or others during school hours and school activities. This includes, but is not limited to, attire that:

- Unduly exposes or reveals skin or undergarments. This may include: tank tops; halter tops; tops that are strapless, low cut, or expose the midriff; pants worn low or loose that expose skin or undergarments.
- Causes or is likely to cause a substantial or material disruption to school activities or the orderly operation of the school. This may include buttons, display bands, armbands, flags, decals or other badges of symbolic expression.
- Covers the head, including hats, sunglasses, bandanas, hoods and visors, or head coverings of any kind.
- Depicts profanity, obscenity, the use of weapons, or violence.
- Promotes use of tobacco, drugs, alcohol, or other illegal or harmful products.
- Promotes, implies or contains sexually suggestive messages.
- Depicts gang affiliation.
- Contains language or symbols that demean an identifiable person or group or infringe on the rights of others.
- Contains rude, disrespectful, or discourteous expressions inconsistent with civil discourse and behavior.
- May damage school property.

Attire worn for medical reasons or required in practicing a religious belief is permitted. Student attire will support a healthy and safe academic school environment.

Any student failing to comply with the direction of an administrator is subject to disciplinary action in accordance with Policy 9200 Discipline and the Student Code of Conduct.

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Student Representation

(Policy 2010)

The Board of Education recognizes the value of contributions of students in the regular meetings of the Board and encourages this participation by establishing the position of Student Member to the Board of Education of Howard County and by establishing the position of student representative in each high school. The Student Member is elected by a plurality of student voters in Grades 6 through 11 countywide and serves a one-year term beginning with the first regularly scheduled meeting of the Board in July. Student representatives are elected in their high schools and serve a one-year term.

Students' Rights and

Responsibilities (Policy 9020)

The rights and responsibilities of individuals are preserved through the protection and preservation of the rights of others. Students have a responsibility for their own learning, for their personal conduct, and for the manner in which they exercise their rights. Students must accept the consequences of their actions. Students have the responsibility to participate in the educational program offered by their schools and, in doing so, are bound by the policies of the Howard County Public School System.

Students have specific responsibilities and rights related to school attendance, student expression, disciplinary action, due process, search and seizure, student records, student activities, use of school facilities, and non-discriminatory practices.

Student Search and Seizure

(Policy 9260)

Authorized school officials have the right to search students, their possessions, and automobiles during the school day and at school-related activities when the school official has a reasonable belief that the student possesses an impermissible item. Additionally, authorized school officials may search property assigned to a student for school use, such as lockers, desks, electronic devices, and cubbies, at any time.

Student Use and Possession of Tobacco Products

(Policy 9240)

The use or possession of any tobacco product or cigarette rolling papers by students is prohibited in school buildings, in school vehicles, on school property and at school bus stops at all times.

For a first violation, the student and his/her parent will receive referral information on a tobacco use cessation program administered by a public health agency or private provider. In addition, the student will be assigned to the Tobacco Management Class held as part of the HCPSS Saturday school program. Failure to attend the Tobacco Management Class will result in an out-of-school suspension for one school day.

For a second offense, the student will be suspended for three school days. The student will have the option of enrolling in a tobacco use cessation program administered by a public health agency or private provider instead of serving the suspension. The school administrator will provide the parent with referral information for that program. If the student chooses this option, proof of enrollment must be provided to the school administrator. If proof of enrollment is not provided within five school days, the student will be required to serve the three-day suspension.

A student who violates this policy a third time will be suspended for five school days. The student will have the option of enrolling in a tobacco use cessation program administered by a public health agency or private provider instead of serving the five-day suspension. The school administrator will provide the parent with referral information for that program. If the student chooses this option, proof of enrollment must be

Policies - Student Responsibilities and Behavior

provided to a school administrator. If proof of enrollment is not provided within five school days, the student will be required to serve the five-day suspension.

For fourth and subsequent offenses, the student will be suspended for ten school days and referred to the Superintendent/Designee. The Superintendent/Designee will conduct an additional investigation and may assign a suspension of up to twenty school days. The student may choose to serve the suspension or to enroll in and complete a tobacco use cessation program administered by a public health agency or private provider. If the student chooses this option, proof of enrollment must be provided to the Superintendent/Designee within a period of time determined by the Superintendent/Designee. If proof of enrollment and completion are not provided, the student will be required to serve the designated length of suspension.

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Students Charged with Community or Reportable Offenses (Policy 9280)

The presence in school of a student who has been charged with a reportable offense or an offense related to membership in a criminal gang may compromise the safety and well being of students and/or staff, and may disrupt the educational process in the school. Students who are considered by school administrators to have engaged in community offenses may raise similar concerns.

Maryland law requires law enforcement agencies to inform the superintendents of local school systems when a student has been charged with a reportable offense or an offense related to membership in a criminal gang. The information is then shared with the principal of the school the student attends, who conducts an investigation.

A student may be disciplined under this policy when the school system has evidence of the offense in addition to the notice of charges and when the student's

presence in school raises concerns for the safety and well being of students and/or staff or the order and general welfare of the school. If it is determined that the student poses no threat to the safety and well being of students and staff, no further action is necessary.

However, if deemed appropriate, the student may be disciplined and/or assigned to an alternative educational placement pending adjudication. If the student is suspended from school, the principal will promptly inform the student's parent(s) of the suspension. If the decision is made to place the student in an alternative educational setting, the student may not participate in extracurricular and school-related activities of his or her home school during the time in the alternative placement. While in the alternative placement, the student's performance and status related to any legal proceedings will be reviewed on a quarterly basis. Adjustments are made as appropriate.

Trespassing or Willful

Disturbance (Policy 3020)

The school system has the legal authority to take action when anyone willfully disturbs or otherwise prevents the orderly conduct of school system instruction, administration or activities. Additionally, Maryland law provides criminal penalties for any individual who trespasses on school property or fails to leave school property after being asked to do so by authorized personnel.

Any willful disturbance or interference with the orderly conduct of activities, including bodily harm or threats of bodily harm to an individual who is lawfully on school property; threats to a student or employee by any means including in-person, by telephone, or by electronic means; or any willful damage or defacing of school property or building is a violation of policy and may be a violation of the law.

Any individual who is found to be on school property after receiving prior legal notice that his/her access to school system property has been denied, or who remains on the property after being asked to leave, is considered to be trespassing.

When an individual commits any of the offenses noted above, the building administrator may take several actions:

- Explain how the individual's behavior is unacceptable.
- Issue a warning letter to the individual.
- Issue a letter that summarizes the disruptive behavior and any prior discussions or warnings and which informs the individual that any further incidents will lead to a formal denial of access.
- Issue a denial-of access letter.

When a denial-of-access letter is issued to the parent of a student enrolled at the school, the letter will explain how the parent may continue to discuss legitimate school issues regarding his or her child.

Weapons (Policy 9250)

The presence of weapons on school property poses a serious threat to the safety and well being of students and staff. It is unlawful for any person to carry or possess any rifle, gun, knife, or deadly weapon of any kind on any public school property in the state of Maryland. A weapon, as defined by school system policy, includes: any gun, dirk knife, bowie knife, switchblade knife, star knife, buck knife, hunting knife, throwing star, razor, metal knuckle, Nunchaku, explosive device, or any other object or implement intended to cause harm to another or used in such a way as to cause harm to another. Any student found in possession of a weapon on school property will be suspended and the police notified. Possession of a gun, or any implement possessed under a circumstance that would reasonably lead a person to believe it was a gun, will result in expulsion.

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